

Administrative Services Credential

PATHWAY TO CREDENTIALING

Option 1

Letter of Completion

Issued by the University of Redlands. Candidates who have not yet completed 5-years of service.



Requirements

- Successful completion of the Administrative Services Credential program at the U of R.



Action Items

No action necessary until candidate has completed 5-years of service in K-12 education. Candidate must contact OSS when eligible for Option 2.

Option 2

Certificate of Eligibility

Issued by the CTC. Candidate has 5-years of experience in K-12 education.



Preliminary Administrative Services Credential

Issued by the CTC. Candidate has 5-years of experience in K-12 education and has an offer of administrative employment.



Requirements

- Successful completion of the Administrative Services Credential program at the U of R.
- 5-years of experience in K-12 education.



Requirements

- Successful completion of the Administrative Services Credential program at the U of R.
- -5-years of experience in K-12 education.
- -An offer of administrative employment.



Action Items

- -Submit a credential application
- -Submit a letter from district verifying 5-years of service.



Action Items

- -Submit a credential application
- -Submit a letter from district verifying 5years of service.
- -Submit a Verification of Employment form (CL-777)

Credential Application

Verification of Employment Form