

## Academic Advisor Change Request

Each student is assigned an academic advisor by the Dean upon matriculating at SFTS. Should you wish to change advisors, please follow the instructions below:

1. Select a faculty advisor and meet with them, if you haven't already done so.
2. Complete this form in full, signed, and submitted to the Dean's office (Montgomery Hall, Room 116). Incomplete forms will not be processed.

Student's name: \_\_\_\_\_

Student ID #: \_\_\_\_\_

Degree program: \_\_\_\_\_

### I am requesting to change my advisor from:

\_\_\_\_\_ to: \_\_\_\_\_  
Faculty name Faculty name of new advisor / signature Date

\_\_\_\_\_ Date  
Student signature

\_\_\_\_\_ Date  
Approval of SFTS Dean

### Notes from the Registrar's Office, if any:

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Date: \_\_\_\_\_