



ACCESS TO STUDENT EDUCATIONAL RECORDS BY PARENTS OF DEPENDENT STUDENTS

The Family Educational Rights and Privacy Act (FERPA) allows students access to their educational records and limits the ability of others to access those records, except as authorized by law.

FERPA also permits access to student education records, without the prior consent of the student, by parent(s), if the student is a dependent for income tax purposes, as defined in Section 152 of the Internal Revenue Service Tax Code of 1986. Therefore, if your son/daughter is a dependent for income tax purposes and you desire access to his/her education records, please complete the following affidavit, have it notarized, attach a copy of your most recent tax form showing this student as a dependent and mail it all to the address below.

Office of the Registrar
University of Redlands
PO Box 3080
Redlands, CA 92373

AFFIDAVIT

NOTE: This authorization is valid only for the Academic year. A new affidavit must be filed for each subsequent year, with the appropriate tax form.

I, We, the parent(s) of Print Parent Name(s)

Print Student's Name Date of Birth Social Security Number
a student of University of Redlands, hereby swear and/or affirm that the student identified herein is a dependent student, as defined in Section 152 of the United States Internal Revenue Code of 1986.

Parent Signature(s)

Mailing Address:

State of )
) ss
County of )

Subscribed and sworn to before me this day of, 20

My commission expires